



Pollution Control Board, Assam
(Department of Environment & Forests :: Government of Assam)

অসম প্ৰদূষণ নিয়ন্ত্ৰণ পৰিষদ

(অসম চৰকাৰৰ বন আৰু পৰিৱেশ বিভাগ)

ISO 9001:2008 & BS OHSAS 18001:2007 Standard Certified Organization)

Memo No. WB/G-645/Pt-I/17-18/2

Dated Guwahati, the 14th June, 2018

EXPRESSION OF INTEREST

Pollution Control Board, Assam invites 'Expression of Interest' (Eoi) from registered reputed printing press in sealed envelope – having minimum 5 years of experience in the field of 4 colour printing with at least Rs.1 (one) crores annual turnover in last three consecutive years, for printing of Parivesh Batori – the Newsletter of the Board. The terms and conditions shall be as per **Annexure – I** (enclosed herewith). The Eoi shall be submitted along with non-refundable processing fee Rs.500.00 (Rupees five hundred) only through Bank draft/Banker cheque made in favour of 'Member Secretary', Pollution Control Board, Assam payable at Guwahati. The Eoi will be received up to 12 Noon of 28th June, 2018 and will be opened in the same day at 2 PM. The interested part may present during the opening of the Eoi.

Memo No. WB/G-645/Pt-I/17-18/2-A

Copy to:

1. P.A to the Chairman for kind appraisal of Hon'ble Chairman, PCBA.
2. EITO for uploading in the web site of the Board.
3. Asst. Manager (F&A), for information and necessary action.
4. Notice Board at Head Office, PCBA.

MEMBER SECRETARY

Dated Guwahati, the 14th June, 2018

MEMBER SECRETARY

Head Office : Bamunimaidam, Guwahati – 781021, Assam: India

Phone: 0361-2652774 & 2550258; Fax: 0361-2550259

E-mail: membersecretary@pcbassam.org; Website: www.pcbassam.org

Regional Office at: Dibrugarh, Sivasagar, Golaghat, Tezpur, Nagaon, Silchar, Bongaigaon and Guwahati

Annexure - I

Specifications and other Terms & Conditions for Printing of Parivesh Batori – the News Letter of Pollution Control Board, Assam

A. Specifications

1. Name of the work : Printing of Parivesh Batori including – type setting, designing, scanning, layout setting, printing, binding and delivery of final product at Board Head Office at Bamunimaidam.
2. Number of copies : 2000 copies
3. Number pages : 16 pages in each copy including cover pages.
4. Language : English and Assamese
5. Size : A4 size
6. Paper quality : (a) Cover page – 220 GSM Art Paper with one side (outer side) lamination; (b) Inside pages – 130 GSM Art Paper.
7. Printing Colour : 4colour (all pages).
8. Binding : Centre Stitch

B. Other Terms & Conditions

1. For proof reading and layout setting good quality colour copy shall be provided to the Board twice.
2. Basic Rate quoted should be exclusive of GST. However, GST shall be shown separately in the Expression of Interest.
3. Turn over certificate of last three years along with up to date tax clearance certificate should be submitted along with the Expression of Interest.
4. Valid registration certificate should be attached with the Expression of Interest.
5. The under signed reserved the right to accept or reject any or all quotations received without assigning any reason thereof.
6. Bill shall be submitted in duplicate with relevant documents to Pollution Control Board, Assam for payment.
7. Any dispute arising in this matter shall be under jurisdiction of courts in Guwahati (Assam).



MEMBER SECRETARY

Dated Guwahati, the 14th June, 2018